

**Genesee Intermediate School District  
Safety Drill Documentation  
2023-2024 School Year**

District: Genesee Intermediate School District

Building: **Early Childhood Programs and Services**

Principal/Administrator: **Nancy Bartholomew**

**FIRE:**

- Drill #1 of 5** (by Dec. 1)    Date: 9/21/2023                      Time: 9:00                      Conducted by: **Nancy Bartholomew**  
Check, if applicable:    Recess    Lunch    Outside of classroom
- Drill #2 of 5** (by Dec. 1)    Date: 10/3/2023                      Time: 11:05                      Conducted by: **Nancy Bartholomew**  
Check, if applicable:    Recess    Lunch    Outside of classroom
- Drill #3 of 5** (by Dec. 1)    Date: 11/6/2023                      Time: 1:00                      Conducted by: **Nancy Bartholomew**  
Check, if applicable:    Recess                       Lunch    Outside of classroom
- Drill #4 of 5** (after Dec. 1)    Date:                      Time:                      Conducted by:  
Check, if applicable:    Recess    Lunch    Outside of classroom
- Drill #5 of 5** (after Dec. 1)    Date:                      Time:                      Conducted by:  
Check, if applicable:    Recess                       Lunch    Outside of classroom
- Extra Drill**                      Date:                      Time: 1                      Conducted by:  
Check, if applicable:    Recess    Lunch    Outside of classroom
- Extra Drill**                      Date:                      Time:                      Conducted by:  
Check, if applicable:    Recess    Lunch    Outside of classroom
- Extra Drill**                      Date:                      Time:                      Conducted by:  
Check, if applicable:    Recess    Lunch    Outside of classroom

**TORNADO:**

- Drill #1 of 2** (at any time)    Date: 1/29/2024                      Time: 11:00                      Conducted by: **Nancy Bartholomew**  
Check, if applicable:    Recess    Lunch    Outside of classroom
- Drill #2 of 2** (in March)    Date: 3/4/2024                      Time: 11:10                      Conducted by: **Nancy Bartholomew**  
Check, if applicable:    Recess    Lunch    Outside of classroom
- Extra Drill**                      Date:                      Time:                      Conducted by:  
Check, if applicable:    Recess    Lunch    Outside of classroom

**LOCK DOWN OR SHELTER IN PLACE:**

- Drill #1 of 4** (by Dec. 1)    Date: 10/18/2023                      Time: 9:00                      Conducted by: **Nancy Bartholomew**  
Check, if applicable:    Recess    Lunch    Outside of classroom
- Drill #2 of 4** (after Jan. 1)    Date: 2/8/2024                      Time: 2:30                      Conducted by: **Nancy Bartholomew**  
Check, if applicable:    Recess    Lunch    Outside of classroom
- Drill #3 of 4** (at any time)    Date:                      Time:                      Conducted by:  
Check, if applicable:    Recess    Lunch    Outside of classroom
- Drill #4 of 4** (ALICE w/staff)    Date: 2/8/2024                      Time: 2:30                      Conducted by: **Nancy Bartholomew**  
Check, if applicable:    Recess    Lunch    Outside of classroom

Principal or designee signature: \_\_\_\_\_ *Signature on File*

I verify that the listed drills were conducted on the noted dates and times.